



COMMONWEALTH of VIRGINIA
Department of Education

April 7, 2017

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

**SUBJECT: Title VI, Part B, Subpart 2 Rural and Low-income Schools Program
Carryover Provisions and Reallocation Procedures**

[Superintendent's Memo #232-16](#) announced 2016-2017 Title VI, Part B, Subpart 2, Rural and Low-Income Schools (RLIS) Program federal allocations for qualifying school divisions, and provided information on carryover provisions and reallocation procedures for the RLIS program.

To minimize the occurrence of unliquidated funds due to school divisions failing to expend and/or request reimbursement for the full amount of funds that they are awarded, school divisions will be required to encumber 85 percent of each award year's Title VI, Part B, Subpart 2, allocation by September 30 of the following year (within 15 months). School divisions will be permitted to carry over up to 15 percent of their allocation for any fiscal year. The Virginia Department of Education will reallocate funds that have not been encumbered within the allotted 15 month period of each program year to other eligible school divisions according to the procedures provided in Attachment A. These procedures will be implemented beginning with the 2016-2017 award.

Questions may be directed to Lynn Sodat, Director, Office of Program Administration and Accountability, at lynn.sodat@doe.virginia.gov or (804) 225-2870.

SRS/lrs

Attachments:

- A. [Virginia Department of Education Reallocation Procedures for Title VI, Part B, Subpart 2, Rural and Low-income School Funds](#) (PDF)

Links:

[Superintendent's Memo #232-16: 2016-2017 Title VI, Part B, Subpart 2, Rural and Low-Income Schools Program Allocations under Provisions of the Elementary and Secondary Education Act of 1965 \(ESEA\)](#)