Department of Education

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# **CAREER AND TECHNICAL EDUCATION MEMO NO. 212-23**

**DATE:** January 11, 2023

**TO:** CTE Administrators

**FROM:** Dr. J. Anthony Williams, Interim Director

Office of Career, Technical, and Adult Education

## SUBJECT: Reminder – CTE State Funding Reimbursement Deadline

Each of the 2022-2023 CTE state funded allocations announced via Superintendent’s Memo included the May 19, 2023, submission deadline for reimbursement. The Office of Career, Technical, and Adult Education will adhere to the deadline to comply with state requirements.

This memo serves as a reminder that reimbursement requests for the following state funded allocations to school divisions must be submitted by Friday, May 19, 2023:

1. State Equipment (State Funding) [MEMO 178-22](https://www.doe.virginia.gov/home/showpublisheddocument/8348/638025865579570000)
2. CTE Equipment for High-Demand, High-Skill, Fast-Growth Industry Sectors (State Funding) [MEMO 179-22](https://www.doe.virginia.gov/home/showpublisheddocument/8350/638025865583930000)
3. Industry Certification Examinations (State Funding) [MEMO 180-22](https://www.doe.virginia.gov/home/showpublisheddocument/8352/638025865588470000)
4. STEM-H (State Funding) [MEMO 181-22](https://www.doe.virginia.gov/home/showpublisheddocument/8354/638025865593300000)
5. Workplace Readiness Skills Assessment Reimbursement (State Funding) [MEMO 182-22](https://www.doe.virginia.gov/home/showpublisheddocument/8356/638025866745430000)

The Department of Education appreciates your advance planning and attention to this critical deadline. Your assistance is greatly appreciated.

If you have questions, please contact The Office of Career, Technical, and Adult Education, at [cte@doe.virginia.gov](mailto:cte@doe.virginia.gov) or by telephone at (804) 225-2052.

JAW/jts