

**Request for Information from Private Schools for**

**Federal Teacher Loan Cancellation Programs Consideration**

*(To Be Completed Only by Not-for-Profit Schools)*

Name of Private School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Head of School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of School Division in which Private School is Located: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Grade Span: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Total Enrollment (A): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Low-Income Students (B): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Percentage of Low-Income Students\*: \_\_\_\_\_\_\_\_\_\_\_Year of Low-Income Data: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\* Low-Income Students (B) divided by Total Enrollment (A) x 100 rounded to 1 decimal place (Example: 30.1%)

Please check data source used to determine number of low-income students:

\_\_\_ National School Lunch Program Data **OR**  \_\_\_ Federal Poverty Level Guidelines

## This school is not-for-profit, and I assure all information indicated above is true and accurate.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type or Print Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

Please mail and/or email completed form, and documentation, annually by September 30, to:

Dr. Michael Compton, Special Projects and Loan Coordinator

Virginia Department of Education

Department of Teacher Education and Licensure

Loan Forgiveness

P.O. Box 2120

Richmond, Virginia 23218-2120

Questions should be directed to Dr. Michael Compton, Special Projects and Loan Coordinator, [michael.compton@doe.virginia.gov](mailto:michael.compton@doe.virginia.gov).