



COMMONWEALTH of VIRGINIA
Department of Education

DATE: August 24, 2018

TO: Division Superintendents

FROM: James F. Lane, Superintendent of Public Instruction

SUBJECT: Nominations for Standard Setting Committees for the *End-of-Course Mathematics Standards of Learning* Tests Based on the 2016 *Mathematics Standards of Learning*

The Office of Assessment Development is accepting nominations for standard setting committees for the *End-of-Course (EOC) Mathematics Standards of Learning* tests. Standard setting is necessary because of the implementation of new mathematics tests based on the 2016 *Mathematics Standards of Learning* beginning in spring 2019. The committee meetings will be held at the Virginia Crossings Hotel and Conference Center, Glen Allen, Virginia, as follows:

November 5-7, 2018

- End-of-Course (EOC) Algebra I
- EOC Algebra II
- EOC Geometry

The standard setting committees are responsible for recommending cut scores that reflect students' achievement status. These recommendations will be submitted to the Virginia Board of Education, which will then decide the cut scores for *pass/proficient* and *pass/advanced* status. Approximately 12 teachers will be selected to serve on each of the three committees. School divisions are encouraged to nominate a representative for each committee.

Committee members will be chosen based on the following criteria:

- instructional training and experience in the mathematics content area;
- in-depth knowledge of the 2016 *Mathematics Standards of Learning*;
- instructional experience with students who have disabilities and/or students with limited English proficiency;
- balanced regional representation.

Committee members will be provided the following:

- reimbursement for meals and travel expenses in accordance with state travel policy and guidelines;
- lodging; and
- attendance certificate for recertification points (pending local approval).

School divisions will be reimbursed for substitute teacher pay at a rate of \$75 per day.

All nominees who wish to serve on the standard setting committees must complete an online application through the Assessment Committee Application Processing System (ACAPS) at <https://plpe.doe.virginia.gov/acaps/>. The application requires a professional reference and division-level approval. Completed applications are due to the Virginia Department of Education through ACAPS by September 28, 2018.

Committee members selected for the standard setting committees will be expected to sign a Non-Disclosure/Conflict of Interest Agreement and be present for the entire first two days of the meetings. Some committee members will be asked to attend a third day of the standard setting process and will be notified of this request ahead of time.

Information regarding nominations for grades 3-8 mathematics standard setting will be sent out through an additional superintendent's memo later this fall.

If you have questions, please contact the student assessment staff at Student_Assessment@doe.virginia.gov or (804) 225-2102.

JFL/SLR/sw