



**COMMONWEALTH of VIRGINIA**  
**Department of Education**

DATE: September 28, 2018

TO: Division Superintendents

FROM: James F. Lane, Ed.D., Superintendent of Public Instruction

**SUBJECT: 2018-2019 Federal Program Monitoring Schedule for Certain Programs under the *Elementary and Secondary Education Act of 1965*, as Amended**

The *Elementary and Secondary Education Act of 1965* (ESEA), as amended, requires states to monitor school divisions for compliance in certain program areas. The purpose of this memo is to notify certain school divisions that they will receive an on-site or online federal program monitoring for the 2018-2019 academic year for Title I, Part A, Improving Basic Programs Operated by Local Educational Agencies; Title I, Part C, Education of Migratory Children; Title I, Part D, Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent or At-Risk (Subpart 1 for state agencies and Subpart 2 for school divisions); Title III, Part A, Language Instruction for English Learners and Immigrant Students; and Title V, Part B, Subpart 2, Rural and Low Income School Program. School divisions and federal programs to be monitored during the 2018-2019 school year are listed in Attachment A. The full three-year monitoring schedule is available in Attachment B.

In preparation for the monitoring, the Office of Program Administration and Accountability offers technical assistance to school divisions. The [Federal Program Monitoring for ESEA Programs](#) webpage contains updated information regarding the federal program monitoring process and the revised protocol documents. In addition, program specific webinars or conference calls will be held according to the schedule in Attachment C. School division federal program coordinators are encouraged to participate in the program-specific webinars, as applicable.

If you have questions regarding federal program monitoring, please contact Tiffany Frierson, Title I Specialist, at [Tiffany.Frierson@doe.virginia.gov](mailto:Tiffany.Frierson@doe.virginia.gov) or (804) 371-2682.

JFL/LS/tjf

Attachments:

- A. [2018-2019 Federal Program Monitoring Schedule](#) (Word)

- B. [Federal Program Monitoring Three-Year-Cycle 2017-2018 through 2019-2020](#) (Word)
- C. [2018-2019 Federal Program Monitoring Webinar Schedule](#) (Word)