# Virginia Department of Education Office of School Nutrition Programs logo

# FEDERAL PROGRAM ADMINISTRATIVE REVIEW SCHOOL NUTRITION PROGRAM SUMMARY

Section 207 of the Healthy Hunger Free Kids Act 2010, amended section 22 of the National School Lunch Act (42 U.S.C. 1769c) requires the Virginia Department of Education, Office of School Nutrition Programs (VDOE SNP), to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary.

**Local Educational Agency:** Restorative Youth Services

**Report Publication Date:** June 5, 2020

**Administrative Review Dates:** November 20-22, 2020

**Review Month and Year:** September 2019

**Participating Programs:** NSLP, SBP, ASP

**Participates in Special Provisions?** N/A

## Findings Identified during the Administrative Review:

### **Table 1: Program Access and Reimbursement**

| **Category** | **Findings** |
| --- | --- |
| **Certification and Benefit Issuance** | Denotes findings identified **FINDINGS IDENTIFIED** |
| **Details:** | Errors were identified on the Point of Service benefit issuance document. |
| **Verification** | Denotes findings identified **FINDINGS IDENTIFIED** |
| **Details:** | The verification process was not completed by the November 15 deadline. |
| **Meal Counting and Claiming** | Denotes findings identified **FINDINGS IDENTIFIED** |
| **Details:** | Meals were claimed at the free rate for students that did not have approved applications on file. |

### **Table 2: Meal Patterns and Nutritional Quality**

| **Category** | **Findings** |
| --- | --- |
| **Meal Components and Quantities** | **Denotes no findings NO FINDINGS** |
| **Details:** |  |
| **Offer versus Serve** | **Denotes no findings NO FINDINGS** |
| **Details:** |  |
| **Dietary Specifications and Nutrient Analysis** | **Denotes no findings NO FINDINGS** |
| **Details:** |  |

### **Table 3: School Nutrition Environment and Civil Rights**

| **Category** | **Findings** | |
| --- | --- | --- |
| **Food Safety** | | Denotes findings identified **FINDINGS IDENTIFIED** |
| **Details:** | | A copy of the written food safety plan was not available onsite.  The SFA did not request two food safety inspection from the responsible agency.  The most recent food safety inspection report was not posted in a publicly visible location. |
| **Local School Wellness Policy** | | Denotes findings identified **FINDINGS IDENTIFIED** |
| **Details:** | | The SFA did not complete an assessment of the LSWP. |
| **Competitive Foods** | | **Denotes no findings NO FINDINGS** |
| **Details:** | |  |
| **Civil Rights** | | Denotes findings identified **FINDINGS IDENTIFIED** |
| **Details:** | | The SFA did not annually train all program staff on Civil Rights requirements. |

USDA is an Equal Opportunity Provider, Employer and Lender.