



COMMONWEALTH of VIRGINIA
Department of Education

DATE: July 20, 2018
TO: Division Superintendents
FROM: James F. Lane, Superintendent of Public Instruction
SUBJECT: Strategies to Support English Learner (EL) Newcomer Students and Students with Limited or Interrupted Formal Education (SLIFE) Training of Trainers (TOT)

As part of the Virginia Department of Education's ongoing effort to support school division personnel in planning and implementing evidence-based instructional strategies and programs for English Learners (ELs), a one-day training titled *Strategies to Support EL Newcomer Students and SLIFE TOT* will be hosted by Fairfax County Public Schools staff as specified below:

Training Locations	Dates and Times
The Hotel Roanoke and Conference Center 110 Shenandoah Avenue Roanoke, Virginia 24016 (540) 985-5900	Tuesday, September 18, 2018 8 a.m. – 4 p.m.*
Omni Charlottesville Hotel 212 Ridge McIntire Road Charlottesville, Virginia 22903 (434) 971-5500	Wednesday, September 19, 2018 8 a.m. – 4 p.m.*

*Registration begins at 7:30 a.m.

This training is intended for teams of K-12 educators. The trainers will present, model, and engage participants so that they can train staff at their respective schools in evidence-based instructional and intervention approaches to support EL newcomer students and SLIFE.

Registration and Lodging: The Office of Continuing and Professional Education at Virginia Tech will manage online registration and lodging. A limited block of hotel rooms for participants outside of a fifty mile radius of the training location will be provided. Lodging reservations will be made during the online registration process. Please [register and reserve your lodging room, if needed, online at https://register.cpe.vt.edu/search/publicCourseSearchDetails.do?method=load&courseId=1081863&selectedProgramAreaId=24508&selectedProgramStreamId=24521](https://register.cpe.vt.edu/search/publicCourseSearchDetails.do?method=load&courseId=1081863&selectedProgramAreaId=24508&selectedProgramStreamId=24521) ➔

The deadline for registration and lodging is August 22, 2018.

Authorized Expenses: Evening meals, parking, and travel costs are the responsibility of attendees; however, these expenses are authorized activities and may be charged to local Title I, Part A; Title I, Part C; Title II, Part A; or Title III, Part A budgets. Materials, breakfast, and lunch will be provided.

Cancellation: If participants need to cancel their hotel reservations, please contact Christy Wallace, the Virginia Tech registrar, **no later than September 11, 2018**, at wallacec@vt.edu ✉ or (540) 231-6735. Failure to advise the registrar in advance of cancellation may result in lodging charges to the attendee.

For questions, please Dr. Lynn Sodat, Director, Program Administration and Accountability at Lynn.Sodat@doe.virginia.gov ✉ or 804-225-2870.

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