# Community Schools Detailed Budget

All budget requests must be directly aligned with the school division’s goals and action steps as identified in this application. In the description, please explain how the proposed costs will support the activities referenced in your action steps. You may use additional pages as necessary.

Budget requests should be the total for fiscal years 2022-2024 and potential grant awards are provided as a lump sum. Any unobligated balance for this program on June 30, 2023, shall be reappropriated for expenditure in the second year for the same purpose. All unspent funds awarded to school divisions must be returned to the Virginia Department of Education by June 30, 2024.

Key Elements:

* Funding requests are well researched and appropriately allocated.
* Description and justification are clear and show alignment with the work plan.
* Includes plans for sustainability of programs and initiatives beyond the funding. This may include plans for matching funds during the grant period.

**Division:**

**Payee Code:**

| **Category** | **Description**  (Please connect each budget line item to proposed goals and activities.) | **Budget** |
| --- | --- | --- |
| Personnel | Description should include number of FTE and/or percent effort | $ |
| Fringe |  | $ |
| Purchased/  Contractual |  | $ |
| Internal Services |  | $ |
| Other |  | $ |
| Materials and Supplies |  | $ |
| **TOTAL** | **Blank cell** | $ |

## Sustainability

Please describe how your school division will sustain activities in the future after 2024. Will your division be matching any funds potentially provided by this grant?