



COMMONWEALTH of VIRGINIA  
Department of Education

**DATE:** May 11, 2018  
**TO:** Division Superintendents  
**FROM:** Steven M. Constantino, Ed.D., Acting Superintendent of Public Instruction  
**SUBJECT:** **Announcing 2018 Summer Trade and Industrial Education Professional Development**

The Virginia Association of Trade and Industrial Educators (VATIE) Professional Development Conference, with support from the Virginia Department of Education (VDOE), is pleased to offer ten in-depth pre- and post-conference workshops as outlined in [Attachment A](#) (Word). Trade and Industrial Education teachers are encouraged to preregister early using the form in [Attachment B](#) (Word), as space is limited and must be submitted by June 1, 2018.

There is no registration fee for pre- and post-conference workshops. The VDOE will provide workshop trainers and instructional materials. Participants are responsible for all meals, travel-related expenses, and lodging, if needed. This is an allowable expenditure of federal Perkins funds as long as it is included in the approved local plan.

If you have any questions, please contact J. Anthony Williams, Specialist for Trade and Industrial Education and Related Clusters, Office of Career, Technical, and Adult Education, at [cte@doe.virginia.gov](mailto:cte@doe.virginia.gov) ✉ or by telephone at (804) 225-3119.

SMC/GRW/aab

**Attachments:**

- A. [2018 Summer Trade and Industrial Education Pre-/Post-Conference Workshops](#) (Word)
- B. [2018 Summer Trade and Industrial Education Professional Development Registration Form](#) (Word)