# SNP Memo #2019-2020-19

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**COMMONWEALTH of VIRGINIA   
Department of Education**

DATE: September 27, 2019

TO: Directors, Supervisors, and Contact Persons Addressed

FROM: Sandra C. Curwood, PhD, RDN, ***Sandy***

## SUBJECT: Federal Fiscal Year 2019 Child Nutrition Program Reviews and Required Orientation Session

The purpose of this memo is to notify School Food Authorities (SFAs) and non-school program sponsors receiving a review of the Summer Food Service Program (SFSP) and the At-Risk portion of the Child and Adult Care Food Program (CACFP) of a mandatory orientation session on October 8, 2019. SFAs receiving a Federal Administrative Review (FPAR) were notified in [Superintendent’s Memo 207-19](http://www.doe.virginia.gov/administrators/superintendents_memos/2019/207-19.docx) of all programs involved in the FPAR process, with the 2019-2020 school nutrition program FPAR schedule included in [Attachment B](http://www.doe.virginia.gov/administrators/superintendents_memos/2019/207-19b.docx) of that memo. The additional SFAs listed in this memo are not scheduled for a FPAR of the National School Lunch Program, but are due for a SFSP or At Risk CACFP review.

The Code of Federal Regulations Title 7, Part 225.7(d) and Part 226.18(q) requires the Virginia Department of Education to conduct administrative reviews of the SFSP and the At-Risk portion of the CACFP in each participating SFA or non-school sponsor. The review is a comprehensive evaluation designed to assess compliance with regulations, state, and federal laws. The review process will consist of a review of documents, staff interviews, and an observation of the meal program.

### Mandatory Orientation Session Information

A mandatory orientation session for all schools and non-school sponsors will be held on October 8, 2019 from 2:00 – 3:00 p.m. by using this [Adobe Connect link](https://vdoe.adobeconnect.com/reus7wfk9m14/). The conference room number is 2577408 and the phone number is 1-800-832-0736. A makeup webinar is scheduled for November 12, 2019. Additional information for the makeup webinar will be distributed at a later date.

| **Sponsor** | **Programs** |
| --- | --- |
| Alleghany County Public Schools | SFSP |
| Altavista Area YMCA | At-Risk CACFP |
| Boys & Girls Club of Central Virginia | SFSP and At-Risk CACFP |
| Boys & Girls Club of Northern Neck | SFSP and At-Risk CACFP |
| Boys & Girls of the Virginia Peninsula | SFSP and At-Risk CACFP |
| Bristol City Public Schools | SFSP and At-Risk CACFP |
| Campbell County Public Schools | SFSP |
| Caroline County Public Schools | SFSP |
| Chesapeake City Public Schools | SFSP and At-Risk CACFP |
| Child Care Resources, Inc, | SFSP and At-Risk CACFP |
| Cover 3 Foundation | SFSP and At-Risk CACFP |
| Covington City Public Schools | SFSP |
| Fairfax Co Dept of Neighborhood & Community Services | SFSP |
| Fairfax County Public Schools | SFSP and At-Risk CACFP |
| Feeding America Southwest | SFSP and At-Risk CACFP |
| Feedmore Inc | SFSP and At-Risk CACFP |
| Foodbank of Southeastern VA | SFSP and At-Risk CACFP |
| Fredericksburg City Public Schools | SFSP |
| Hampton Parks and Recreation | SFSP |
| Hopewell City Public Schools | SFSP and At-Risk CACFP |
| Isle of Wight County Public Schools | SFSP and At-Risk CACFP |
| Jamestown 4-H Educational Center | SFSP |
| Jubilee Family Development | SFSP and At-Risk CACFP |
| Kinder Care Learning Centers | At-Risk CACFP |
| Lancaster County Public Schools | At-Risk CACFP |
| Mercy Chefs | SFSP |
| Pittsylvania County Community Action | SFSP |
| Richmond County Public Schools | SFSP |
| Richmond City Department of Parks and Rec | SFSP and At-Risk CACFP |
| Roanoke City Public Schools | SFSP and At-Risk CACFP |
| Rockbridge County Public Schools | SFSP |
| Salvation Army | SFSP |
| Savage Sports Community | At-Risk CACFP |
| Scott County Public Schools | SFSP and At-Risk CACFP |
| Shenandoah County Public Schools | SFSP |
| Southampton County Public Schools | SFSP |
| Toadally Kids | At-Risk CACFP |
| Washington County Public Schools | At-Risk CACFP |
| Westmoreland County Public Schools | SFSP |
| William A Hunton YMCA | SFSP |
| Winchester Parks and Recreation | At-Risk CACFP |
| YMCA of Central Virginia | At-Risk CACFP |
| YMCA of Emporia-Greensville | SFSP and At-Risk CACFP |

Please direct any questions via email to [SNPpolicy@doe.virginia.gov](mailto:SNPpolicy@doe.virginia.gov) or Maggie Parker, [Maggie.parker@doe.virginia.gov](mailto:Maggie.parker@doe.virginia.gov), or (804) 786-1147.

SCC/bdb/cc