# SNP Memo #2020-2021-62

[](http://www.doe.virginia.gov/administrators/index.shtml)  
**COMMONWEALTH of VIRGINIA   
Department of Education**

DATE: June 3, 2021

TO: Directors, Supervisors, and Contact Persons Addressed

FROM: Sandra C. Curwood, PhD, RDN, ***Sandy***

## SUBJECT: Updated Dietary Modification Medical Statement Form

This memo provides school food authorities (SFAs) with the updated sample *Dietary Modification Medical Statement Form* for accommodations for children with disabilities.

The Virginia Department of Education, Office of School Nutrition Programs (VDOE-SNP) recognizes the growing concern for children with food allergies and intolerances. The United States Department of Agriculture (USDA) regulation, [7CFR15b](https://www.ecfr.gov/cgi-bin/text-idx?SID=17ed2d0fa4d020292459a93cab2a33ae&mc=true&node=pt7.1.15b&rgn=div5#se7.1.15b_11), requires schools participating in federal school meal programs to make reasonable accommodations for children who would otherwise be unable to participate in the meal program due to disabilities restricting their diets. In order for these children to participate in meal service, SFAs must make reasonable modifications to the school meals served.

### Children with Disabilities

According to the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act of 2008, a person with a disability is defined as any person with a physical or mental impairment that substantially limits one or more major life activities or major bodily functions, has a record of such an impairment, or is regarded as having such an impairment. A physical or mental impairment does not need to be life threatening in order to constitute a disability. If it limits a major life activity, it is considered a disability.

Major life activities include, but are not limited to: caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working. A major life activity also includes the operation of a major bodily function, including but not limited to: functions of the immune system; normal cell growth; and digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.

### Requiring a Medical Statement

USDA regulations require SFAs to provide modifications for children with disabilities on a case-by-case basis when a written statement from a state licensed healthcare professional, such as a physician, physician assistant, or nurse practitioner, supports the request. The medical statement should include a description of the child’s physical or mental impairment sufficient to allow the SFA to understand how the disability restricts the child’s diet. It should also include an explanation of the requested modifications to accommodate the disability. When the SFA believes the medical statement is unclear or lacks sufficient detail, the SFA must obtain appropriate clarification so a proper and safe meal can be provided.

### Substitution or Modification Requests

SFAs must offer a reasonable modification to accommodate the child’s disability and provide equal opportunity to participate in or benefit from the school meal programs. The least restrictive measures should be taken to make the child feel integrated, accepted, and safe at school. When a particular brand name is included in the request, the SFA is not required to provide the brand name item, but must offer to provide a substitute that does not contain the specific allergen affecting the child. Age and maturity should factor into appropriate modifications for children.

### Other Special Dietary Needs

The SFA may make food substitutions for individual children who do not have a medical statement on file. General health concerns, personal preferences, and moral or religious convictions are not included in the definition of a disability and are, therefore, optional for the SFA to accommodate. Meals submitted for USDA reimbursement for individuals without a medical statement on file must meet the USDA meal pattern requirements. Some requests may be accommodated within the USDA meal plan when a variety of choices is offered.

### Disability Team Approach

The VDOE-SNP recommends initiating a team or committee to review requests and provide modifications when implementing these guidelines. An effective team may include the section 504 coordinator, school nurse, school food and nutrition staff, teachers, and principals to ensure consistent decisions, implementation, and tracking of meal modifications. The team is encouraged to develop policies and practices to allow the most commonly encountered disabilities to be quickly and consistently addressed.

The USDA provided additional guidance in the [*Accommodating Disabilities in the School Meal Programs: Guidance and Q&As*](https://www.fns.usda.gov/cn/accommodating-disabilities-school-meal-programs-guidance-and-qas)*.* If you have questions or need additional information, please contact your assigned regional specialist.

SCC/LB/cc

Attachment:

1. Dietary Modification Medical Statement Form