Department of Education

P. O. BOX 2120

Richmond, Virginia 23218-2120

# **CAREER AND TECHNICAL EDUCATION MEMO NO. 174 -21**

**DATE:** January 26, 2021

**TO:** CTE Administrators

**FROM:** George R. Willcox, Director, Operations and Accountability

Office of Career, Technical, and Adult Education

## SUBJECT: Reminder – CTE State Funding Reimbursement Deadline

Each of the 2020-2021 CTE state funded allocations announced via a Supts. Memo included the May 21, 2021, submission deadline for reimbursement. The Office of Career, Technical, and Adult Education will adhere to the deadline in order to comply with state requirements.

This memo serves as a reminder that reimbursement request for the following state funded allocations to school divisions must be submitted by May 21, 2021:

1. STEM-H (State Funding) [MEMO 169-20](https://www.doe.virginia.gov/home/showpublisheddocument/12470/638032342781600000)
2. Industry Certification Examinations (State Funding) [MEMO 170-20](https://www.doe.virginia.gov/home/showpublisheddocument/12478/638032342798330000)
3. State Equipment (State Funding) [MEMO 171-20](https://www.doe.virginia.gov/home/showpublisheddocument/12486/638032342816130000)
4. CTE Equipment for High-Demand, High-Skill, Fast-Growth Industry Sectors (State Funding) [MEMO 172-20](https://www.doe.virginia.gov/home/showpublisheddocument/12504/638032345633500000)
5. Workplace Readiness Skills Assessment Reimbursement (State Funding) [MEMO 183-20](https://www.doe.virginia.gov/home/showpublisheddocument/12542/638032346326170000)

The Department of Education appreciates your advance planning and attention to this critical deadline. Your assistance is greatly appreciated.

If you have questions, please contact Rachel Blanton, CTE Grants and Budget Manager or William Hatch, Coordinator, Planning, Administration, and Accountability, at [cte@doe.virginia.gov](mailto:cte@doe.virginia.gov) or by telephone at (804) 786-4206.

GRW/aar

c: David Eshelman