Department of Education

P. O. BOX 2120

Richmond, Virginia 23218-2120

**CAREER AND TECHNICAL EDUCATION MEMO NO. 192-22**

**DATE:** March 14, 2022

**FROM:** Dr. David S. Eshelman, Director

Office of Career, Technical, and Adult Education

# SUBJECT: Governor’s STEM and Health Sciences Academies Review

The Governor’s STEM and Health Sciences Academies were designed and created to expand options for students to prepare for high-wage, high-skill, and in-demand careers. Each Academy is a partnership among school divisions, postsecondary institutions, and business and industry, and has provided students with numerous opportunities. In an effort to assess Academy progress, support continued Academy growth, and establish requirements for ongoing Academy reporting, the Virginia Department of Education (VDOE) has contracted with The Southern Regional Education Board (SREB) to conduct a review of the Governor’s 21 STEM and 9 Health Sciences Academies. The information gathered by the SREB will be used to generate comprehensive Academy reports for the VDOE, and the VDOE will provide CTE Administrators with a copy of their Academy’s final report.

As the CTE Administrator, you are asked to provide the following data to the SREB:

* Completed Academy Data (Excel Template will be provided)
* Completed Academy Administrator Questionnaire (link will be provided)
* Completed Academy Surveys (School Counselors, Teachers, Students; links will be provided)
* Academy-related Artifacts (master schedule, Plans of Study, MOUs, recruitment materials)

Within the next week, SREB will send each CTE Administrator an email that contains directions; template for recording Academy data; link to the Academy Administrator questionnaire; links to surveys that will need to be distributed to Academy school counselors, teachers, and students; and a link to a unique, Academy Google folder where all information will be collected. All requested data (Academy data, completed administrator questionnaire, completed surveys, and requested artifacts) will need to be submitted in the Academy’s Google folder **by April 8, 2022.**

If you have technical questions about requested data or how to submit data, you may contact Aimee Wyatt, SREB Director of State and District Partnerships, at [aimee.wyatt@sreb.org](mailto:aimee.wyatt@sreb.org). We appreciate your continued efforts to support Virginia’s Governor’s STEM and Health Sciences Academies.

DSE/aar