Department of Education

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# CAREER AND TECHNCIAL EDUCATION MEMO NO. 182-21

**DATE:** July 26, 2021

**TO:** CTE Administrators

**FROM:** George R. Willcox, Director, Operations and Accountability

Office of Career, Technical, and Adult Education

## SUBJECT: Announcing the 2021 Nurse Aide Professional Development Workshops

The Virginia Department of Education (VDOE), Office of Career, Technical, and Adult Education is pleased to offer two nurse aide professional development workshops as described below:

**Nurse Aide Train-the-Trainer Course**

Workshop 1: August 2-3 or August 26-27

Trainer: Virginia Board of Nursing Approved Master Teacher

Description: The two-day Nurse Aide Train-the-Trainer course is designed for new Nurse Aide instructors to satisfy the Board of Nursing [18VAC90-26-30](https://law.lis.virginia.gov/admincode/title18/agency90/chapter26/section30/) requirements. Instructors will review the laws and regulations governing nurse aide education programs and will receive a comprehensive overview of the skills evaluated on the Board approved nurse aide certification examination.

**Nurse Aide Refresher Course**

Workshop 2: August 5, August 20, or August 30

Trainer: Virginia Board of Nursing Approved Master Teacher

Description: The one-day Nurse Aide Train-the-Trainer course is designed for existing Nurse Aide instructors to remain qualified to teach the nurse aide curriculum. Instructors will review the Board of Nursing updates, review the laws and regulations governing nurse aide education programs, and review the skills evaluated on the Board approved Nurse Aide certification examination.

Teachers are encouraged to preregister using the online [registration form](https://www.surveymonkey.com/r/XVGXYNK), as space is limited. There is no registration fee for the workshops. The VDOE will provide workshop trainers and instructional materials. Participants are responsible for all technology related hardware to include a computer and a webcam. Each participant must also be able to access the Internet.

If you have any questions, please contact Dr. J. Anthony Williams, Coordinator, Curriculum and Instruction, Office of Career, Technical, and Adult Education, at [cte@doe.virginia.gov](mailto:cte@doe.virginia.gov) or by telephone at (804) 225-3119.

GRW/aar