Department of Education

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# **CAREER AND TECHNICAL EDUCATION MEMO NO. 206-22**

**DATE:** October 7, 2022

**TO:** CTE Administrators

**FROM:** Dr. J. Anthony Williams, Interim Director

Office of Career, Technical, and Adult Education

## SUBJECT: Clever Integration with the Virginia Education Wizard

The Office of Career, Technical, and Adult Education has established a contract with the Virginia Education Wizard, integrated with Clever, for single sign-on and rostering to provide an automatic Academic Career Plan (ACP) that will record a student’s courses, assessments, and other career requirements free of charge to all Virginia public school students.

Virginia Community College System (VCCS) is hosting a webinar on Friday, October 14, 2022, from Noon to 12:30 p.m. Participants will learn how to integrate the school or division with Clever and receive ACP updates, including courses and assessments. CTE administrators and teachers can register using the online [registration link](https://www.getclever.com/webinar/virginia-wizard/). The webinar will be recorded and stored on the registration site once it concludes for future viewing.

If you have questions, please contact the Office of Career, Technical, and Adult Education, by email at [CTE@doe.virginia.gov](mailto:CTE@doe.virginia.gov) or by telephone at (804) 225-2052.

JAW/aar