# State Special Education Advisory Committee (SSEAC) Meeting

***March 9-11, 2022***

Sheraton Richmond Airport Hotel

5501 Eubank Road

Sandston, Virginia 23150

(804) 226-6400

This agenda and other information related to the SSEAC are available at <http://www.doe.virginia.gov/boe/committees_advisory/special_ed/meetings/index.shtml>.

Persons needing special accommodations, including sign language interpreting, should contact Mrs. Lisa Crafton by February 24, 2021, via email, at Lisa.Crafton@doe.virginia.gov or by phone, at (804) 225-2402; text users dial 711 (Relay). You may also contact Hank Millward, via email, at Hank.Millward@doe.virginia.gov or by phone, at (804) 371-0525 (office) or (804) 301-1171 (cellular).

In-person public comments will be taken Thursday, March 10, 2022, at the time indicated in the agenda below. You may review the [*Guidelines for Public Comment*](http://www.doe.virginia.gov/boe/committees_advisory/special_ed/meetings/public_comment_policy.pdf) for additional information. Written public comment should be emailed to [SSEAC@doe.virginia.gov](mailto:SSEAC@doe.virginia.gov) or to Hank.Millward@doe.virginia.gov and must be received by 7 a.m. Thursday, March 10, 2022.

In case of inclement weather, please contact the individuals listed above, after 2 p.m. on the previous day, for information regarding a delay or cancellation.

Agenda

### Wednesday, March 9, 2022 Executive Committee Members Only

5 – 6 p.m. **Dinner for Executive Committee and Invited Guests**

6 p.m. – Until **Executive Committee Meeting**

***Brian Summo*,** *SSEAC C*ommittee Chair

* + - * Welcome
* Approval of agenda
* Develop “draft” Annual Report to the Board of Education
* Open discussion
* Adjourn

### Thursday, March 10, 2022 Full Committee

8 – 9 a.m. **Breakfast** **for SSEAC Members and Invited Guests**

9 – 10:30 a.m. **Call to Order, Welcome and Introductions**

***Brian Summo,*** *SSEAC Committee Chair*

* Welcome
* Approval of Agenda
* Approval of Minutes from previous SSEAC Meeting
* Review/discussion/finalization of “draft” Annual Report to the Board of Education
* Business as put forth by the Chair and committee

10:30 – 11 a.m. **The Annual Plans Applications**

***Tracie Coleman,*** *Director, Office of**Special Education Finance and Budget (FAB), SESS, VDOE*

11 – 11:45 a.m. Cortical Visual Impairment Briefing

***Val Kircher,*** *Education Coordinator - Tidewater Area,*

*Virginia Department for the Blind and Vision Impaired Department (DBVI)*

11:45 a.m. – Noon **Report on Follow-up to Public Comment from Previous Meetings**

***Hank Millward,*** *Director, Office of Specialized Education Facilities and Family*

*Engagement (SEFFE), SESS, VDOE*

Noon – 1 p.m. **Working Lunch**

* Discuss ideas for needed presentations at upcoming meetings
* Discuss subcommittee goals/objectives

1 – 1:30 p.m. **Call to Order and Public Comment Period**

***Brian Summo,*** *SSEAC Committee Chair*

* Refer to SSEAC Public Comment Guidelines

1:30 – 1:45 p.m. Supplemental Guidance on Evaluation and Eligibility Briefing

***Dr. Zenia Burnett,*** *Director, Office of Special Education Instructional*

*Services (SEIS), SESS, VDOE*

***Maribel Saimre,*** *Director, Office of Student Services (SS), SESS, VDOE*

1:45 – 2:30 p.m. **Constituency Reports**

***Brian Summo,*** *SSEAC Committee Chair*

2:30 – 2:45 p.m. **Break**

2:45 – 4:45 p.m.**Subcommittee Meetings**

* Review previous meeting public comment report/constituency reports and identify issues that subcommittee might need to address
* Discuss progress on goals
* Open discussion.

NOTE: Visitors are welcome to move from one subcommittee group to another and observe. However, they are asked to refrain from any participation in subcommittee meeting discussions and activities. Any comments that visitors may find relevant to the subcommittee goals and objectives can be addressed through the public comment period at the next SSEAC meeting.

4:45 – 5 p.m. **Reconvene as Full Committee**

***Brian Summo,*** *SSEAC Committee Chair*

* Briefing/recommendations based on sub-committee work
* Open discussion

5 p.m. **Adjourn**

### Friday, March 11, 2022 Full Committee

8 – 9 a.m. **Breakfast for SSEAC Members and Invited Guests**

9 – 9:05 a.m. **Call to Order and Review/Approval of the Agenda**

***Brian Summo,*** *SSEAC Committee Chair*

9:05 – 10:30 a.m. **Department of Special Education and Student Services (SESS), Virginia**

**Department of Education (VDOE) Updates**

***Dr. Samantha Hollins,*** *Assistant Superintendent, SESS, VDOE*

10:30 – 10:45 a.m. **Recognition of Service Awards to Outgoing SSEAC Members**

***Dr. Samantha Hollins,*** *Assistant Superintendent, SESS, VDOE*

10:45 – 11 a.m. **Break**

11 – 11:45 a.m. **Family Engagement in the Department of Special Education and Student Services (SESS)**

***Tracy Lee****, Family Engagement Coordinator, SEFFE, SESS, VDOE*

11:45 a.m. – Noon **Future Meeting Agenda Discussion**

***Brian Summo,*** *SSEAC**Committee Chair*

Noon **Adjourn**

## Upcoming Meeting Dates

* July 14-15, 2022
* October 13-14, 2022
* December 1-2, 2022