# State Special Education Advisory Committee (SSEAC) Meeting

***July 13-15, 2022***

Sheraton Richmond Airport Hotel

5501 Eubank Road

Sandston, Virginia 23150

(804) 226-6400

This agenda and other information related to the SSEAC are available at <http://www.doe.virginia.gov/boe/committees_advisory/special_ed/meetings/index.shtml>.

Persons needing special accommodations, including sign language interpreting, should contact Mrs. Lisa Crafton by July 1, 2022, via email, at Lisa.Crafton@doe.virginia.gov or by phone, at (804) 225-2402; text users dial 711 (Relay). You may also contact Hank Millward, via email, at Hank.Millward@doe.virginia.gov or by phone, at (804) 371-0525 (office) or (804) 301-1171 (cellular).

In-person public comments will be taken Thursday, July 14, 2022, at the time indicated in the agenda below. You may review the [*Guidelines for Public Comment*](http://www.doe.virginia.gov/boe/committees_advisory/special_ed/meetings/public_comment_policy.pdf) for additional information. Written public comment should be emailed to [SSEAC@doe.virginia.gov](mailto:SSEAC@doe.virginia.gov) or to Hank.Millward@doe.virginia.gov and must be received by 7 a.m. Thursday, July 14, 2022.

In case of inclement weather, please contact the individuals listed above, after 2 p.m. on the previous day, for information regarding a delay or cancellation.

Agenda

### Wednesday, July 13, 2022 Executive Committee Members Only

5 – 6 p.m. **Dinner for Executive Committee and Invited Guests**

6 p.m. – Until **Executive Committee Meeting**

***Margarete Jeffer*,** *SSEAC C*ommittee Chair

* + - * Welcome
* Approval of agenda
* Establish SSEAC 2022-2023 meeting schedule
* Establish SSEAC 2022-2023 goals
* Establish subcommittee assignments for new members
* General discussion
* Adjourn

### Thursday, July 14, 2022 Full Committee

8 – 9 a.m. **Breakfast** **for SSEAC Members and Invited Guests**

9 – 9:30 a.m. **Call to Order, Welcome and Introductions**

***Margarete Jeffer,*** *SSEAC Committee Chair*

* Welcome
* Introduction of Standing Members
* New Member Introductions
* Approval of Meeting Agenda
* Approval of Minutes from previous SSEAC Meeting
* Executive Committee recommendations
* Other business as deemed necessary

9:30 – 10:30 a.m. **Annual Report on Dispute Resolution**

***Patricia Haymes****, Director, Office of Dispute Resolution and Administrative Services (ODRAS), SEES, VDOE*

10:30 – 11 a.m. **Role and Responsibilities of the SSEAC**

***Hank Millward****,* *Director, Office of Specialized Education Facilities and Family Engagement (SEFFE), SESS, VDOE*

11 a.m. – 11:45 a.m. **Ombudsman Report on Constituency Issues**

***Peter Grabowski****, Special Education Ombudsman, Office of Specialized Education Facilities and Family Engagement (SEFFE), SESS, VDOE*

***Chiquita Seaborne****, Family Engagement Specialist, SEFFE, SESS, VDOE*

11:45 a.m. – Noon **Report on Follow-up to Public Comment from Previous Meetings**

***Hank Millward***, *Director, Office of Specialized Education Facilities and Family*

*Engagement (SEFFE), SESS, VDOE*

Noon – 1 p.m. **Working Lunch**

* Discuss subcommittee goals/objectives

1 – 1:30 p.m. **Call to Order and Public Comment Period**

***Margarete Jeffer,*** *SSEAC Committee Chair*

* Refer to SSEAC Public Comment Guidelines

1:30 – 2:30 p.m. **Department of Special Education and Student Services (SESS), Virginia**

**Department of Education (VDOE) Updates**

***Dr. Samantha M. Hollins,*** *Assistant Superintendent, SESS, VDOE*

2:30 – 2:45 p.m. **Break**

2:45 – 3 p.m. **Constituency Reports**

***Margarete Jeffer****, SSEAC Chair*

3 – 4:45 p.m.**Subcommittee Meetings**

* Review previous meeting public comment report/constituency reports and identify issues that subcommittee might need to address
* Establish SSEAC sub-committee goals for the 2022-2023 session
* Open discussion.

NOTE: Visitors are welcome to move from one subcommittee group to another and observe. However, they are asked to refrain from any participation in subcommittee meeting discussions and activities. Any comments that visitors may find relevant to the subcommittee goals and objectives can be addressed through the public comment period at the next SSEAC meeting.

4:45 – 5 p.m. **Reconvene as Full Committee**

***Margarete Jeffer,*** *SSEAC Committee Chair*

* Open discussion

5 p.m. **Adjourn**

### Friday, July 15, 2022 Full Committee

8 – 9 a.m. **Breakfast for SSEAC Members and Invited Guests**

9 – 9:05 a.m. **Call to Order and Review/Approval of the Agenda**

***Margarete Jeffer,*** *SSEAC Committee Chair*

9:05 – 10:30 a.m. **Subcommittee Meetings**

Continue with subcommittee work

10:30 – 10:45 am **Break**

10:45 – 11:45 a.m. **Reconvene as Full Committee**

***Margarete Jeffer****, SSEAC Chair*

Subcommittee Out briefings

Open Discussion

11:45 – Noon **Future Meeting Agenda Discussion**

***Margarete Jeffer****, SSEAC Chair*

Noon **Adjourn**

## Upcoming Meeting Dates

* October 13-14, 2022
* December 1-2, 2022