

**Standards of Learning  
Guided Practice Suggestions**

**For use with the Biology (2010 Standards of Learning)**

**Practice Items in TestNavTM 8**

**January 2023**

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# Change Log

Updates to this document will be reflected in the table.

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| **Change Log** | | |
| **Version** | **Date** | **Description** |
| V.4 | 1/2023 | General information updated. |
| V.3 | 9/2022 | General information updated. |
| V.2 | 10/21/2016 | General information updated. |
| V.1 | 09/02/2016 | Original Document Posted. |

# *Introduction to TestNavTM 8: MC/TEI* Document

The *Introduction to TestNav 8*: *MC/TEI* documentlocated on the Virginia Department of Education SOL Practice Items [webpage](https://www.doe.virginia.gov/teaching-learning-assessment/student-assessment/sol-practice-items-all-subjects) serves as an introduction to the new online navigation, tools, accessibility features, and overall functionality and appearance of TestNav 8. It is highly recommended that teachers (or other adults) read the *Introduction to TestNav 8: MC/TEI*document prior to reading this guide, the *Guided Practice Suggestions* for the Biology practice item set.

Reading the *Introduction to TestNav 8: MC/TEI*document will give teachers an understanding of the features of TestNav 8 prior to working with students**.** In part, the document provides information on:

* opening the practice item sets within the required TestNav 8 Application,
* navigating through the practice item sets,
* answering technology-enhanced items (TEI) and multiple-choice (MC) items,
* using the online tools, and
* using the accessibility features available in TestNav 8.

This important information should be used in conjunction with the information found in this guide.

# Guided Practice Suggestions

This guide provides specific item information for each question in the Biology practice item set in table format. Along with the item information in the table, there is a column titled “Guided Practice Suggestions.” This column contains information for teachers as they guide students through the practice items. For instance, guided practice suggestions can state, “Use the eliminator tool to place a red ‘X’ on the answers that are not correct,” or, “Make sure students know how to select draggers and place them in the empty boxes using their mouse, keypad, or touchscreen.” Following the suggestions in the table will ensure that students are exposed to all of the different tools within TestNav 8, the different functionality features of TEI, and the common messages that may appear as students complete TEI.

# Biology Practice Item Information and Recommended Guided Practice Suggestions

| Question | Item Type | Answer Key | Guided Practice Suggestions |
| --- | --- | --- | --- |
| 1 | MC | C | Throughout the practice item set, move to the next or previous screen in a section by selecting an arrow in the top left corner of the screen. A blue arrow indicates the button is active and can be selected.  An image of the forward and backward navigation arrows. |
| 2 | MC | D | Have students select the eliminator tool located in the toolbar. Then have them scroll to the question and place a red “X” on the answers that are not correct.  An image of the tool bar with the answer eliminator circled.When a tool in the toolbar is active, it will be dark gray. In the picture above, the eliminator tool is active.  To remove an “X,” keep the eliminator tool active and select the “X” to remove it. Have students practice removing an “X.”  Multiple-choice items must be answered in TestNav 8 by selecting the letter of the answer option or the option itself using the mouse, keypad, or touchscreen. On multiple-choice items, once an answer is selected, the item cannot be returned to an unanswered state (no answer selected) unless the student uses the eliminator tool to place an “X” over the selected answer and then selects the “X” again to remove it.  Remind students that placing an “X” on the incorrect answer choices does not complete the item. A selection must be made with the pointer tool in order for the item to be considered “Answered.” |
| 3 | TEI Drag and Drop | In this order:  *Evaporation* in the top box,  *Cohesion* in the middle box, then *Absorption* in the bottom box | Have students select draggers and place them in the empty boxes using the mouse, keypad, or touchscreen.  As soon as a dragger is selected and moved, each receptacle box turns blue and is outlined by a dotted line. This indicates that the dragger can be placed in that box. Some items have multiple receptacle boxes and sometimes a restriction is placed on where a dragger can be placed. A selected dragger, once selected and moved, can only be placed in the boxes that shade light blue.  Selecting a dragger and moving it to an empty box will cause the remaining draggers to shift location in the answer option area.  This item will not be considered “Answered” until all boxes have an answer in them. |
| 4 | TEI Drag and Drop | From left to right: *Hypertonic, Isotonic,* and *Hypotonic.* | Have students practice moving draggers back to the gray box. Draggers will go back to their original location when returned to the gray box.  The labels must be in the correct order*.* This item will not be considered “Answered” until each box has an answer in it. |
| 5 | MC | A | Have students select the *Bookmark* button and tell them that when they select the *Bookmark* button, it will turn dark gray. This button would be used to mark a question for review at a later time.  An image of the Review and Bookmark buttons with the Bookmark button circled.  Then have students select the *Review* button. A drop-down menu will appear. All of the questions in the current section will be listed. The question that the student is viewing on the screen will be shaded dark gray.  This question has an orange circle next to it because it has not yet been answered. This question will also have a blue flag next to it because it was just bookmarked.  An image of the Review button and the dropdown screen.Have students practice using the scroll bar to see the status of each question in the drop-down menu.  Have students close the *Review* drop-down menu and deselect the *Bookmark* button. Then, tell them to look at the *Review* drop-down menu again to see that the question no longer has a blue flag. |
| 6 | TEI  FIB | For this question, 34 or 35 or 36 are considered correct responses. | Tell students that the answer does not need to be as long as the response box.  If a student tries to enter too many numbers, this message will appear:  An image of the message "You cannot use that character."  A question may specify that the answer must be given in a particular format. Remind students to read the question carefully so they know how to answer the question. |
| 7 | TEI  Drag and Drop | *Producers* in the top box on the left. *Consumers* in the top box on the right. *Decomposers* should be placed in the bottom box. | Have students try to place one dragger “over” another dragger, to show how the top dragger will return to the gray box. If a student wishes to change an answer, the dragger must be moved back to the gray box and another option must be selected and moved into the response box.  Each answer must be in the correct box. |
| 8 | TEI  Hot Spot | *Cell Membrane, Lysosomes,* and *Vacuoles* | The eliminator tool works on some TEI items as well as Multiple-Choice items. Have students select the eliminator tool located in the toolbar and then place a red “X” on the answers that are not correct.  To answer this question correctly, all the correct answers in the gray box must be selected. A blue box outlines the answer choice when it is selected, indicating a student has chosen that response as an answer.  In order to deselect an answer and remove the blue box, the answer choice must be selected again. Have students practice selecting and deselecting an answer.  Tell students that when there are an unspecified number of answers, the question will be considered “Answered” when one answer has been selected. This is so no clue or hint is given as to how many answers are correct.  Unlike this question, some items will specify the number of answers to select. If a student tries to select more than the number of answers indicated, a message appears in the top right corner of the screen.  An image of the message "You must remove an answer before you can choose a new one."  This message will remain for approximately five seconds unless the “X” is selected to close the message. This item allows all answers to be selected. |
| 9 | TEI  Drag and Drop | From left to right: 20 μm model, 10 μm model, 4 μm model, and 2 μm model | On this item the gray box will decrease in size when a dragger is removed. However, the gray box will expand to accept the dragger once the dragger is placed back over it. Draggers will go back to their original location when returned to the gray box.  Have students practice with the Enable Magnifier. This feature will magnify an area. The Magnifier retains the previously magnified value until the magnifier is moved again. When selected, a square box appears on the screen that can be moved anywhere to magnify the text/art within the box. This tool can be selected for each test item as needed. To remove the tool from the screen, select *Disable Magnifier* in the user dropdown menu. |
| 10 | TEI  Drag and Drop | From left to right: the largest cell, the medium-sized cell, and the smallest cell | Have students practice moving draggers back to the gray box. Draggers will go back to their original location when returned to the gray box.  This item will not be considered “Answered” until each box has an answer in it. The images must be in the correct order*.* |
| 11 | TEI  Drag and Drop | The correct order is: Top left box – A disease; Middle box – pathogens; Bottom box – inherited. | This item will not be considered “Answered” until each box has an answer in it. The images must be in the correct order*.* |
| 12 | MC | A | Have students practice using the Line Reader Mask accessibility feature with this item. Select the user drop-down menu and *Show Line Reader Mask* from the menu*.*  The Line Reader Mask will appear over the item. Have students use the diagonal line areas to practice resizing the area covered by the line reader and the window through which content can be seen. Have students use the cross to move just the window through which content can be seen. Hold down on any part of the gray area and drag the tool to move the entire tool.  An image of item 12 with the line reader mask.To turn off the Line Reader Mask, select the drop-down menu and select *Hide Line Reader Mask*. If the student does not turn off the Line Reader Mask, it will automatically turn off when the student navigates away from the item. |
| 13 | TEI  FIB | 35 | Tell students that if an answer has four or more digits, it will be scored as correct with or without the use of commas. If a comma is used, it must be in the correct location within the number. |
| 14 | MC | B | Have students practice using the accessibility feature that allows them to change the background and foreground color. Select the user drop-down menu and *Change the background and foreground color* from the menu*.*  There are six different options other than black on white, which is the default setting. Have students select a contrast setting and then the *Continue* button to enable this feature. This feature could be used by students who would benefit from the use of color contrasting to make text more distinct.  This setting will remain enabled until turned off. To turn off this setting, select the user drop-down menu, select *Change the background and foreground color,* and then select the button next to the default setting. Then select the *Continue* button. |
| 15 | TEI  FIB | The correct responses are: *UAA* or *UAG* or *UGA.* One of those answers must be selected to be correct. | This question has the Drawing Interaction Tool. The Drawing Interaction Tool is a boxed area that exists on certain science questions. The pencil may be used to make marks, notations, straight lines, or dots on or around artwork or graphs inside the Drawing Interaction area. The student selects the specific tool he/she wants to use and uses it to help answer the question.  An image of the Drawing Interaction  pencil and straightline tools.The top tool is the pencil or straight line tool. The arrow in the bottom right corner expands the tool so a student may select free draw or the straight line.  A dot may be placed if a student uses his mouse, keypad, or touchscreen. The student would select free draw and use his mouse or keypad to click and release to place a point. If using a touchscreen, the student would use his finger to place a point.  The second tool is used to erase selected lines, markings, or writing.  An image of the Drawing Interaction eraser tool.The third tool allows the markings to be black or green. The arrow in the bottom right corner expands the tool so a student may select the color.  An image of the Drawing Interactrion color markings.  The fourth tool allows the students to select the thickness of the markings. The arrow in the bottom right corner expands the tool so a student may select the size.  An image of the Drawing Interaction marking sizes.  The fifth and sixth tools are used to Undo or Redo the most recent markings.  An image of the Drawing Interaction Undo and Redo tool. |
| 15  (Cont.) |  |  | The last tool allows all markings to be eliminated at the same time.  An image of the Drawing Interaction clear all markings tool.  Have students practice marking on the figures and removing the marks made to help answer the question. |
| 16 | MC | D | Have students practice zooming in to look at the question on the screen, and then have them zoom out.  Use the Zoom-In and Zoom-Out feature to enlarge or shrink text or images on the screen. Selecting “+” increases the zoom. Selecting “–” decreases the zoom. Other methods can activate Zoom depending on the device (keyboard shortcuts, pinch to zoom, etc.). Once zoom is set, this setting applies to all test items until it is changed.  This feature appears in the user dropdown menu only when using the TestNav8 app on a laptop or desktop. It will not appear in the browser version of the practice items and it will not appear on an iPad in the TestNav8 app.  The shortcut keys may also be used to zoom. |
| 17 | MC | C | Have students practice using the Answer Masking accessibility feature with this item. Select the user drop-down menu in the top right corner of the screen and select *Enable Answer Masking* from the menu.  The answer options on multiple-choice items will now be masked as shown in the screenshot.  An image of question 17 with the answer masking enabled.Students may show or hide each option by selecting the “eye.” |
| 18 | MC | D | Notice that the Answer Masking tool will remain on in each multiple-choice item until it is turned off. To turn off Answer Masking, select the user drop-down menu and select *Disable Answer Masking*. |
| 19 | MC | A | Have students practice using the online calculator by selecting the calculator icon.  Once selected, the calculator will appear on the screen. Students can move the calculator on the screen by holding down inside the top of the calculator and dragging it to a new location.  Make sure students familiarize themselves with knowing how to select and use the calculator if needed. Have students enter the calculations for this particular question on the calculator to help them determine the answer.  An image of the tool bar with the calculator icon circled.Selecting the calculator icon again will put the tool away; or, select the pointer tool to put the calculator away. |
| 20 | TEI  Drag and Drop | All the arrows should be pointing UP. | To highlight using a keyboard, have students place the cursor next to the direction sentence, left click, hold down, and drag the cursor over the sentences. Then have students select the highlighter color from the pop-up box.\*  To remove the highlight, left click, hold down, and drag over the sentences. Then select the white box with the red line on the left side of the pop-up box.  On a touchscreen, have students hold down on the sentences with a finger, and adjust the area to be highlighted with the blue anchors. Then have students select the highlighter color from the pop-up box.\* To remove the highlight, hold down on the text with a finger, adjust the anchors so that they are at the ends of the highlighted sentences, then select the white box with the red line on the left side of the pop-up box.  Tell students that the highlighter tool will only work on text. It will not work on art (images/pictures).  An image of a message that may appear on an iPad or touchscreen device when using the highlighter tool.On a touchscreen, the following message may appear when students highlight text.  An image of the highlighter tool.In the practice items, selecting one of the options listed will open a new window and direct students to the internet. This will not occur in the actual testing environment; selecting an option will not direct the students to another screen.  \*Pink and blue are the two highlighter colors available when the foreground and background settings are set to the default (black text on white background). These colors may change when the foreground and background setting is changed. |
| 21 | MC | D | Have students practice using the accessibility feature that allows them to change the background and foreground color. Select the user drop-down menu and *Change the background and foreground color* from the menu*.*  There are six different options other than black on white, which is the default setting. Have students select a contrast setting and then the *Continue* button to enable this feature. This feature could be used by students who would benefit from the use of color contrasting to make text more distinct.  This setting will remain enabled until turned off. To turn off this setting, select the user drop-down menu, select *Change the background and foreground color,* and then select the button next to the default setting. Then select the *Continue* button. |
| 22 | TEI  Drag and Drop | The correct number sequence from lower left to upper right is: blank box, 2, 4, blank box, 1, 3. | In order for this item to show as “Answered” on the Section Review screen, all four numbers need to be placed in a box on the timeline.  Practice using the ruler tool as a straight edge to familiarize students with this tool.  There are two ruler tools on the top of the screen ( An image of the ruler tool.). The icon on the left should be used to access the eighth inch ruler and the icon on the right should be used to access the centimeter ruler.  An image of question 22 with the ruler tool.  To move the ruler, select and drag the ruler over to the object to be measured. To rotate the ruler, select and drag an end with the circle. Have students practice moving and rotating the ruler. Selecting the ruler tool icon again will put the ruler tool away; or, select the pointer tool to put it away.  Students will use the pointer tool to select the answer after measuring. |
| 23 | MC | B | Information for Teachers:  This is the end of the practice item set. See the *Introduction to TestNav 8: MC/TEI* document for information on closing TestNav. |