# Attachment B

# SNP Memo No #2021-2022-32

# April 8, 2022

## Virginia Department of Education

## **Centralized Local Procurement Pilot Program**

## **Attestation Statement**

Division Name: Click or tap to enter division name

Division Number: Click or tap to enter division number

CFDA Number 10.555

Period of Performance: April 15, 2022-September 30, 2023

To assist school food authorities (SFAs) experiencing supply chain disruptions, the U.S. Department of Agriculture (USDA) Food and Nutrition Service has allocated Supply Chain Assistance (SCA) funds, made available through the Commodity Credit Corporation (CCC) and authorized under the CCC Charter Act [15 U.S.C. 714]. The VDOE-SNP will pilot a centralized procurement initiative to deliver food grown and/or raised in Virginia and adjacent states to SFAs within reach.

The funding allocation for each eligible Virginia public SFA will include two components: a base allocation of $10,000 and a proportional funding amount based on each SFA’s share of statewide student enrollment as of October 2021. The funding allocation for each eligible Virginia private SFA will be a base allocation of $2,000.

The Centralized Local Procurement Pilot Program is in addition to the SCA general funds. SFAs should refer to Superintendent’s Memo 075-22 for instructions on utilizing SCA general funds. SFAs that wish to utilize SCA general funds will need to complete a separate attestation statement.

Completion and submission of the Centralized Local Procurement Pilot Program Attestation Statement does not guarantee program participation. While the VDOE-SNP is rolling out the Pilot Program in a phased approach and has set implementation timeline estimates, these rollouts are contingent upon food hub availability and capacity.

Note: Authorized Representative must initial each statement below.

Click or tap to enter SFA name attests:

Click or tap to enter SFA name will participate in the Centralized Local Procurement Pilot Program by ordering food from its assigned food hub on an as-needed basis. Food must be:

* grown and/or raised in Virginia or adjacent states, with first priority given to food grown and/or raised in Virginia;
* unprocessed or minimally processed foods. Examples of allowable food products include fluid milk and other dairy foods such as cheese and yogurt; fruits and vegetables (including 100% juices); grain products such as pastas and rice; meats (whole, pieces, or food items such as ground meats); and meat alternates such as beans or legumes. Foods in a wide variety of minimal processing states (i.e. whole, cut, pureed, etc.) and/or forms (e.g., fresh, frozen, canned, dried, etc.) are allowable; and
* used only for creditable meals in the National School Lunch Program (NSLP), School Breakfast Program (SBP), and/or Seamless Summer Option (SSO) of the NSLP.

Click or tap to enter SFA name will track its Centralized Local Procurement Pilot Program allocated amount to ensure timely draw down of funds and to ensure funds are not overspent.

Please provide the contact information of the individual that will manage the Centralized Local Procurement Pilot Program and be the point person for the SFA’s assigned food hub:

Name: Click or tap to enter name

Position: Click or tap to enter position

Email: Click or tap to enter email

This form must be returned by Friday, April 15, 2022. Regional food hubs will be unable to begin this initiative until every opt-in form is complete, signed and dated (either physically or digitally), and emailed to [the](mailto:the) Virginia Department of Education, Office of School Nutrition Programs at [SNPpolicy@doe.virginia.gov](file://WCS02021/groupdir/SNP/A%20SNP%20New%20folder/CONTRACTS%20(GRANTS)/Supply%20Chain%20Assistance/supply-chain-assistance-10-percent/sfa-opt-in/SNPpolicy@doe.virginia.gov).

I certify that this attestation is true and correct, and therefore, Click or tap to enter SFA name is eligible for SCA funds as calculated.

School Nutrition Director Signature

School Nutrition Director Printed Name

Date

Superintendent Signature

Superintendent Printed Name

Date

This institution is an equal opportunity provider.