**Attachment to Supts. Memo No. 140-14**

**ACCESS for ELLs®/Alternate ACCESS for ELLs™**

**2014-2015 Testing Schedule**

|  |  |  |
| --- | --- | --- |
| **Task** | **Start Date** | **End Date** |
| Divisions Order Test Materials (4 weeks) | 10/6/2014 | 10/31/2014 |
| Divisions Order Pre-ID Labels (4 weeks) | 10/6/2014 | 10/31/2014 |
| MT**\*** Ships Test Materials to Divisions | 12/8/2014 | 12/12/2014 |
| Divisions Receive Test Materials |  | 12/12/2014 |
| Testing Window (10 weeks) | 1/12/2015 | 3/20/2015 |
| Additional Materials Deadline |  | 3/6/2015 |
| Divisions Pack Completed Materials (1 week) | 3/23/2015 | 3/27/2015 |
| Divisions Ship Completed Materials to MT |  | 3/27/2015 |
| MT Receives All Materials | 3/30/2015 | 4/3/2015 |
| MT scores and generates reports (8 weeks) | 3/30/2015 | 5/29/2015 |
| Data Validation Window (2 weeks)**\*\*** | 4/27/2015 | 5/8/2015 |
| MT Ships Reports to Divisions | 6/1/2015 | 6/5/2015 |
| Divisions Receive Reports |  | 6/5/2015 |

\*MT = MetriTech, Inc.

\*\*The data validation window allows divisions to submit updated student data files to MetriTech. No printed score report correction will be available. School divisions may contact MetriTech with questions by e-mail at wida@metritech.com or by telephone at (800) 747-4868.