**Modified Oral Proficiency Interview (MOPI) Institute**

**Registration Form**

 **September 24 – 26, 2014**

**Doubletree by Hilton\*50 Kingsmill Road\*Williamsburg, VA 23185\* (757)220-2500**

* Submit only one form per division. Forms should be submitted by the Superintendent or a Division Representative authorized to act as the Superintendent’s Designee for World Languages.
* Each division may nominate one or two teams. Each team should include **two** teachers of any modern world language; they do not have to teach the same language. Nominees must be proficient in the language selected. The selection process will address regional representation and priority will be given to registering teachers who teach in high poverty areas**. Please note that spaces are limited to 50 participants, therefore successful submission of the registration form does not guarantee acceptance into the Institute. Some teams may be placed on a waiting list.**
* *Please make sure your nominees are available to attend the entire Institute from September 24 –26, 2014, before submitting their names for consideration.*
* Return completed registration form by **June 20, 2014**, via e-mail to Lisa.Harris@doe.virginia.gov or via fax to (804) 786-1597. Questions regarding the nomination process may be directed to Dr. Lisa Harris at (804) 225-3666.

**Division Representative: *Please PRINT or type. Complete one form for each division.***

School Division:

Division Representative (Person making the nomination and who will be copied on confirmation e-mails.)

Name:

Title:

Daytime Phone No.      FAX No.

E-mail:

**Team 1**

|  |  |  |
| --- | --- | --- |
| Nominee’s Name | Language(s) and levels for 2013-2014 | Nominee’s E-mail |
| 1.       |       |       |
| 2.       |       |       |

**Team 2**

|  |  |  |
| --- | --- | --- |
| Name | Language(s) and levels for 2013-14 | E-mail |
| 1.       |       |       |
| 2.       |       |       |

**Lodging:**  ***DOE will pay for a maximum of 3 nights/double occupancy for teachers from divisions located 25 miles or more from the conference location. Participants who wish to stay for an additional night for the FLAVA conference must contact the hotel directly to reserve the extra night(s). Use code FLA for conference rate rooms.***

* Is your division located 25 miles or more from the conference location? [ ] Yes [ ] No
* Lodging needed on: [ ]  Tuesday, September 23 [ ]  Wednesday, September 24

*(select a maximum of 3 nights)* [ ]  Thursday, September 25 [ ]  Friday, September 26