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| **2017-2018 English Language Proficiency Assessments Test Administration Schedule** | | |
| **Activity** | **Start Date** | **End Date** |
| Division Upload Pre-ID Data Files in WIDA AMS2 | 10/09/2017 | 11/17/2017 |
| Divisions Place Test Materials Orders in WIDA AMS2 | 10/09/2017 | 11/17/2017 |
| Divisions Setup Online Test Sessions in WIDA AMS2 | 11/20/2017 | 3/30/2018 |
| Divisions Receive Test Materials | 1/2/2018 | 1/5/2018 |
| Testing Window1 | 1/8/2018 | 3/30/2018 |
| Divisions Place Additional Test Materials Orders in WIDA AMS2 | 1/2/2018 | 3/23/2018 |
| Deadline for Divisions to Ship Completed Test Materials to DRC | 4/6/2018 | |
| Pre-Reporting Data Validation Window | TBD | TBD |
| Divisions Receive Reports - Printed and Online | TBD | |
| Post-Reporting Data Validation Window3 | TBD | TBD |
| DRC Provides Final State-Level Data to VDOE | TBD | |

Data Recognition Corporation (DRC) is the test vendor for the online and paper ACCESS for ELLs® 2.0 tests, the Kindergarten ACCESS for ELLs® test, and the Alternate ACCESS for ELLs® test. DRC hosts the WIDA Assessment Management System (AMS), the online portal to the administrative functions of the DRC testing system. DRC requires divisions to place a test materials order, regardless of testing method (online or paper), and to submit a purchase order for the test materials ordered. The cost for each ACCESS for ELLs® 2.0 and Kindergarten ACCESS for ELLs® test is $25.75, and the cost for each Alternate ACCESS for ELLs® test is $75.00. Payment for these assessments is the responsibility of school divisions. DRC Customer Service is available to provide support and technical assistance by email at [WIDA@datarecognitioncorp.com](mailto:WIDA@datarecognitioncorp.com) or by telephone at (855) 787-9615.

# 1Divisions must administer the Virginia English Language Proficiency Checklists during this testing window.

# 2For details, refer to the corresponding online training module posted in the ACCESS for ELLs® 2.0 Training Course under the Online Test Coordinator Checklist at the [WIDA Web site](http://www.wida.us) (requires a username and password to access).

3The Post-Reporting Data Validation Window allows divisions to update student-level information after score reports are received. Changes to student-level information will be reflected in an updated data file; however, score reports reflecting these changes will not be provided.