Attachment A

Superintendent’s Memo No. 029-20

February 7, 2020

Application for Funding to Support Local School Division Implementation of the Proposed Regulations Governing the Use of Seclusion and Restraint in Public Elementary and Secondary Schools in Virginia

The Virginia Department of Education is offering a grant opportunity to school divisions to prepare for the implementation of the *Regulations Governing the Use of Seclusion and Restraint in Public Elementary and Secondary Schools in Virginia*. The 2019 General Assembly passed an appropriation that provides fiscal year 2020 funding to support statewide training and assistance for local school divisions to implement the Board of Education’s final regulations.

The General Assembly’s appropriation provides funding to support a train-the-trainer model for staff in local school divisions.

The full text of the appropriation follows.

*F. Out of this appropriation, $492,755 the second year from the general fund is provided to support statewide training and assistance for local school divisions to implement the Board of Education's Regulations Governing the Use of Seclusion and Restraint in Public Elementary and Secondary Schools in Virginia.*

Description of Project:

Applications are required and must be submitted by a regional fiscal agent for all the participating local school divisions within the region. Applications must provide supporting details as to how the use of the funding meets the training requirements detailed in Superintendent’s Memo #29-20. Regional fiscal agents are expected to ensure timely distribution of funds to the local school divisions within the region as appropriate.

Regions must submit the application to the Virginia Department of Education (VDOE) by   
March 2, 2020. All funds must be paid and spent by divisions by June 30, 2020.

Requirements:

1. Completed budget worksheet
2. Certification of assurance that any initial or advanced training is evidence-based (*8VAC20-750-100*)
3. Certification of the completion of training for audit purposes to ensure the funding provided was used as intended
4. Certification that the funds were completely used
5. Number, role, and location of staff trained

Please return application to the Department of Special Education and Student Services at [specialed.assistantsuperintendent.memo@doe.virginia.gov](mailto:specialed.assistantsuperintendent.memo@doe.virginia.gov).