Superintendent’s Memo # 320-18

Attachment A

November 30, 2018

# Early Childhood Education Leaders Communities of Learning for Inclusive Programs Application

## Program Description

The Virginia Department of Education (VDOE) will offer the *Early Childhood Education Leaders Communities of Learning for Inclusive Programs.* The purpose of the Communities of Learning (CoL) is to deliver targeted technical assistance and professional development to leaders in early childhood and will focus on building and maintaining high-quality early childhood inclusive programs.

Participating school divisions and community agencies are to form a preschool planning team to participate in the CoL and implement activities to improve inclusive opportunities for preschoolers. There are to be a minimum of three members and can include early childhood and early childhood special education administrators, teachers, family members, community members, and any others deemed appropriate.

## Application Procedure

All school divisions interested in submitting an application must identify a representative to complete the application and communicate directly with team members. The application is due by 4 p.m. on January 9, 2019. Email the completed application to [Dawn Hendricks](mailto:Dawn.hendricks@doe.virginia.gov). The VDOE will make notifications to accepted school division applicants no later than January 18, 2019.

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## Application

**Please complete the requested information below.**

School Division:

Division Contact Person:

Position:

Contact Phone:

Email:

Special Education Director:

Phone:

Email:

1. List and describe your early childhood and early childhood special education programs.
2. Describe any inclusive opportunities provided.
3. Identify two goals you hope to accomplish through the Community of Learning.
4. Please describe any outside community partners and/or supports you will utilize.

# Assurance

I hereby certify that to the best of my knowledge, the information contained in this application is accurate.

Signature of Special Education Director Signature Date

Questions should be emailed to [Dawn Hendricks](mailto:Dawn.hendricks@doe.virginia.gov), Early Childhood Special Education Coordinator, or she may be reached by phone at (804) 225-2675.