Completed applications must be

* emailed to Christonya Brown at Christonya.Brown@doe.virginia.gov, by Friday, September 28, 2018;
* typed (handwritten applications will NOT be accepted);

Send hardcopy of application with original signatures to: Ms. Christonya Brown, Coordinator, History and Social Science,

Office of Humanities & Early Childhood, Virginia Department of Education P.O. Box 2120 Richmond, VA 23218-2120.

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| Student NOMINEE INFORMATION |
| Last Name |  | First |  | M.I. | Preferred Name |  |
| Street Address |  | Apartment/Unit # |  |
| City |  | State |  | ZIP |  |
| Phone |  | E-mail Address |  |
| Male [ ]  | Female [ ]  |
| Junior [ ]  | Senior [ ]  |
| School Information |
| High School |  |
| Address |  |
| School Telephone |  | School Division |  |
| Public [ ]  | Private [ ]  |
| Principal |  | E-mail Address |  |
| Name of school individual responsible for administering the examination |  | E-mail Address |  |
| Contact Information |
| Parent/Guardian Information |
| Full Name |  | Relationship |  |
| Address |  |
| Phone (H) |  | Work/Cell |  |
| E-mail Address |  |
| Requirements |
| Student’s 2018 – 2019 Elected Office  |  |
| Organization |  | Website (if available) |  |
| Address |  | Phone |  |
| Signatures and Certification |
| The information provided on the attachment accurately reflects my accomplishments during high school. | Student Signature |  |
| I certify that the information on this application is accurate and the student’s parent or legal guardian is a legal resident of the Commonwealth of Virginia. In addition, this student is the nominee from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for the Senate Youth Scholarship Program. School Name | Principal’s Name |  |
| Principal’s Signature |  |

Please complete informational form below. DO NOT SUBMIT ANY OTHER DOCUMENTS.

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| Previous Offices held during high school |
| Office |  | Year |  |
|  |  |  |  |
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|  |  |  |  |
| Community Service completed during high school |
| Activity | Date(s) | Hour(s) | Supervisor of Activity |
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| high school award(s) and achievement(s) |
| Award or Achievement | Awarding Authority/Organization | Date of Award |
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| Extracurricular activities during high school (sports, clubs, scouts, etc.) |
| Activity | Dates involved | Sponsoring Organization |
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| please provide a brief paragraph indicating your future goals (college, career, etc.) |
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| please provide a brief paragraph explaining how participation in the Senate Youth Program will enhance your education and interest in the political process in the united states. |
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| **Code of Conduct** |
| Delegates will be the guest of the United States Senate and The Hearst Foundations throughout the program and are required to conduct themselves with civility, dignity and professionalism. Debate and discussion are actively encouraged in an environment of tolerance, respect and inclusion. Students selected to the program are serving as at-large public representatives of their states, communities and schools, and attend the program to learn from the speakers and from one another. Students are prohibited from engaging in lobbying, petitioning, protest or overt political activism in the presence of speakers, at any venues visited, or on social media during Washington Week. Students will refrain from other politically charged actions during the program week, including wearing political articles of clothing, pins, buttons or other symbols of political activism.I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (student applicant) UNDERSTAND and AGREE to ALL above statements. (PRINT FIRST AND LAST NAME)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SIGNATURE and DATEI, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (parent/guardian of student applicant) UNDERSTAND and AGREE to ALL above statements. (PRINT FIRST AND LAST NAME)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SIGNATURE and DATE |
| **Official rules** |
| 1. All students must agree to fully block both arrival and departure travel days to participate in Washington Week**.**
2. All travel provided by The Hearst Foundations is round-trip only and scheduled within the time frames listed below:**ARRIVAL to Washington, D.C.: Saturday, March 2, 2019, between 6 a.m. and 5 p.m.****DEPARTURE from Washington, D.C.: Saturday, March 9, 2019, between 5 a.m. and 9 a.m.**

NO TOURS OR TRIPS WILL BE PERMITTED BY INDIVIDUAL DELEGATES WHILE TRAVELING TO OR FROM WASHINGTON, D.C. OR WHILE IN WASHINGTON, D.C. THIS POLICY INCLUDES ANY OTHER OUTSIDE ACTIVITY, CONFERENCE, SCHOLARSHIP COMPETITION OR EVENT OF ANOTHER ORGANIZATION WHICH IS CONDUCTED IN WASHINGTON, D.C. OR THE SURROUNDING AREA DURING THE TIME FRAME OF THE PROGRAM.1. The chief state school officer from each state, the District of Columbia and DoDEA must submit in writing to The Hearst Foundations by **DECEMBER 1, 2018,** the names of their two delegates and two alternates. Upon confirmation of qualifications, the program requires each delegate to submit a statement of participation including a code of conduct agreement to be signed by students and parents or legal guardians.
2. It will be the responsibility of the parents or legal guardians to transport (at their expense) each delegate to the nearest commercial airport or train station that provides round trip travel to Washington, D.C. from their hometown.
3. No arrangements for individual religious practices or services other than dietary guidelines will be made during Washington Week. This policy will be strictly observed from the time the student delegates arrive at the Washington area airports, train stations and program site until they return home.
4. The program does not allow any individual or group athletic activities outside of the hotel facility.
5. **Failure to abide by rules and requirements of the program will result in dismissal from the program and forfeiture of the $10,000 scholarship award. Rules related to the USSYP and scholarship award shall be construed, interpreted and applied by The Hearst Foundations, whose action and determination shall be final and binding.**
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