Attachment B

Superintendent’s Memo No. 101-18

April 27, 2018

# Modified Oral Proficiency Interview (MOPI) Institutes Fall 2018 Registration Form

| * **Submit one form per team.**    + Forms should be submitted by the Superintendent or a Division Representative authorized to act as the **Superintendent’s Designee for World Languages.**   + Each team should include **two** teachers of any modern world language whenever possible; they do not have to teach the same language. Smaller divisions may nominate a single member to be paired with a nominee from another small division.   + **Please note that spaces are limited, therefore successful submission of the registration form does not guarantee acceptance into the Institute. Some teams may be placed on a waiting list.** * **Each division may nominate as many teams as you wish.**    + *Please make sure your nominees are available to attend the entire Institute for the dates listed before submitting their names for consideration.*   + Since teammates will share a room, please nominate same sex teams whenever possible. Single nominees and teams composed of opposite genders will be assigned roommates from another school division.   + Nominees must be proficient in the language selected.   + The selection process will address regional representation and priority will be given to registering teachers who teach in high poverty areas**.** * **Return completed registration form(s) by** **May 18, 2018**, via email to [Lisa.Harris@doe.virginia.gov](mailto:Lisa.Harris@doe.virginia.gov). Questions regarding the nomination process may be directed to Dr. Lisa Harris at (804) 225-3666. |
| --- |

***Please PRINT or type. Complete one form for each team.***

## Division Representative: (Person making the nomination and who will be copied on confirmation emails.)

Name:       Title:

Daytime Phone No:       Email:

School Division:

| **TEAM INFORMATION** | **Team Member #1** | **Team Member #2** |
| --- | --- | --- |
| **Name** |  |  |
| **Gender** |  |  |
| **Language(s) Taught** |  |  |
| **Preferred Email** |  |  |
| **Summer Email (if different from preferred Email above)** |  |  |
| **Team Ranking\*:** |  |  |

\*If submitting more than one team for consideration, please rank the teams in priority order for acceptance. For example, divisions submitting three teams would rank each team as #1, #2, or #3.