Attachment A, Supts. Memo No. 089-18

April 13, 2018

# 2018 MT1 Certified Course Trainer Schedule

| Year 2018 | Dates | Location | Address |
| --- | --- | --- | --- |
| April | 18-20 | Richmond | 2104 West Laburnum, Suite 230Richmond, VA 23227 |
| June | 20-22 | Richmond | 2104 West Laburnum, Suite 230Richmond, VA 23227 |
| July | 18-20 | Richmond | 2104 West Laburnum, Suite 230Richmond, VA 23227 |
| July | 22-24 | Norfolk | Norfolk Waterside Marriott235 E. Main StreetNorfolk, VA 23510 |
| July | 23-25 | Arlington | 5000 Seminary RoadAlexandria, VA 22311 |
| August | 15-17 | Richmond | 2104 West Laburnum, Suite 230Richmond, VA 23227 |
| September | 5-7 | Richmond | 2104 West Laburnum, Suite 230Richmond, VA 23227 |
| October | 17-19 | Richmond | 2104 West Laburnum, Suite 230Richmond, VA 23227 |
| November | 7-9 | Richmond | 2104 West Laburnum, Suite 230Richmond, VA 23227 |

The three-day MT1 Certified Course Trainer and Refresher sessions will be held each day from
8 a.m.–5 p.m., with a “pre-test” given on Day 1 to assess the need for increased concentration in specific area(s). Lunch will be provided at all trainer course sessions.

NOTE: Course sessions require minimum of five (5) participants. If a session is not full, course registrants will be asked to select alternate session date(s). Remote training may be provided in your region with a minimum of six (6) participants.