Attachment B, Memo 005-18

January 12, 2018

Virginia Department of Education

Fiscal Year 2018 Certification Form

School Breakfast Program State Funding Incentive for Increased Student Participation

Division Name:

Division Number:

The state funded incentive program to maximize federal school nutrition revenues and to increase student participation in the School Breakfast Program is available to any school division as a reimbursement for breakfast meals served that are in excess of the baseline established by the Department of Education. The per meal reimbursement is $0.22 in fiscal year 2018 based on the number of meals served per student in school year 2016-2017 that were in excess of each school division’s 2003-2004 baseline.

In order to receive these funds, school divisions must certify that the funds will be used to supplement existing school nutrition funds and, if any, funds provided by the local governing body, and that local funds derived from sources that are not generated by the school nutrition programs have not been reduced or eliminated. These state incentive funds shall be used to improve student participation in the School Breakfast Program. These efforts may include, but are not limited to, reducing the per meal price paid by students, reducing competitive food sales in order to improve the quality of nutritional offerings in schools, increasing access to the School Breakfast Program, or providing programs to increase parent and student knowledge of good nutritional practices. These funds may not be used to reduce local funds below the level appropriated to school nutrition programs in the prior year, if any. Further, these funds must be provided to the school nutrition programs and may not be used for any other school purpose.

**CERTIFICATION FOR FY 2018**

I hereby certify that state incentive funds received for the School Breakfast Program will be credited to the school nutrition program account and will not be used for any other school purpose. I further certify that these funds will be used solely for the school nutrition programs and will not be used to supplant existing funds provided by the local governing body, if any, and that local funds derived from sources that are not generated by the school nutrition programs will not be reduced or eliminated.

Signed Certification Form Must Be Returned to the Virginia Department of Education, Office of School Nutrition Programs No Later Than: **January 19, 2018**

Division Superintendent’s Signature Date

Division SNP Contact Person’s Signature Date