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| **2019-2020 English Language Proficiency Assessments Test Administration Schedule** |
| **Activity** | **Start Date** | **End Date** |
| Test Materials Ordering Available in AMS (LEA) | Wed 10/09/19 | Tue 11/19/19 |
| Load Pre-ID File into AMS (LEA) | Wed 10/09/19 | Tue 11/19/19 |
| WIDA AMS Test Setup Available for Test Sessions  | Wed 11/20/19 | Fri 3/20/20 |
| Districts Receive Test Materials (On)  | Mon 1/6/20 | Mon 1/6/20 |
| **Test Window1** | **Tue 1/21/20** | **Fri 3/20/20** |
| Additional Test Material Ordering Window in AMS | Mon 1/6/20 | Fri 3/13/20 |
| Deadline for Shipping Completed Test Materials to DRC | Fri 3/27/20 | Fri 3/27/20 |
| Pre-Reporting Data Validation – LEA in AMS | Thu 4/16/20 | Fri 4/24/20 |
| Districts Receive Reports - Online  | Thu 5/14/20 | Thu 5/14/20 |
| Districts Receive Reports - Printed  | Tue 5/26/20 | Tue 5/26/20 |
| Post-Reporting Data Validation – LEA in AMS2 | Tue 5/26/20 | Fri 6/4/20 |

Data Recognition Corporation (DRC) is the test vendor for the online and paper ACCESS for ELLs® 2.0 tests, the Kindergarten ACCESS for ELLs® test, and the Alternate ACCESS for ELLs® test. DRC hosts the WIDA Assessment Management System (AMS), the online portal providing access to the administrative functions of the DRC testing system.

DRC requires divisions to place a test materials order, regardless of testing method (online or paper), and to submit a purchase order for the test materials ordered. The costs for each assessment are as follows:

* Paper ACCESS for ELLs® 2.0: $27.75
* Online ACCESS for ELLs® 2.0: $27.75
* Kindergarten ACCESS for ELLs®: $27.75
* Alternate ACCESS for ELLs® test: $77.00
* Braille ACCESS: $187.75

Three percent of the total assessment charges, with a minimum charge of $25 and maximum charge of $200 will also be assessed for each purchase order. Payment for these assessments is the responsibility of school divisions. DRC Customer Service is available to provide support and technical assistance by email at WIDA@datarecognitioncorp.com or by telephone at (855) 787-9615.

1Divisions must administer the Virginia English Language Proficiency Checklists during this testing window.

2The Post-Reporting Data Validation Window allows divisions to update student-level information after score reports are received. Changes to student-level information will be reflected in an updated data file; however, score reports reflecting these changes will not be provided.