Superintendent’s Memo No. 128-19

Attachment B

May 31, 2019

**Virginia Department of Education**

**Application Process for the 2019-2020**

**School Security Equipment Grants Program Due Date: August 1, 2019**

**Introduction**

The purpose of the Public School Security Equipment Grant Act of 2013 is to help school

divisions purchase and install security equipment in schools to improve and ensure the safety of

students attending public schools in Virginia. As required, the Virginia Department of Education

(VDOE) will award grants authorized under this legislation to school divisions on a competitive basis. School security grant funds are to be used solely for the purpose of purchasing and installing security equipment, which may include building modifications and fixtures such as security vestibules, (see listing below). These grant funds may not be comingled with any other *type of school construction work (i.e., building renovations or alterations),* or be used to cover any professional services costs (such as A&E or other fees), or the cost of extended equipment warranties or service contract agreements.

For purposes of this grant program, “eligible school division” means a local school division or

regional vocational center, special education center, alternative education center, or academic

year Governor’s School serving public school students in grades K through 12. The term also

includes the Virginia School for the Deaf and the Blind. “Eligible schools” include schools that

are subject to state accreditation and reporting membership in grades K through 12 as of

September 30, 2018, for the 2019-2020 grants, as well as regional vocational centers, special

education centers, alternative education centers, academic year Governor’s Schools, and the

Virginia School for the Deaf and the Blind.

The amount of grants provided to each eligible school division may not exceed $250,000 for each fiscal year. Eligible school divisions must apply to the VDOE between June 15, 2019, and August 1, 2019, by 5 p.m. As a condition of receiving a grant, a local match of 25 percent of the grant amount is required. The Superintendent of Public Instruction is authorized to reduce the local match for school divisions with a composite index of local ability to pay less than 0.2000, including any school division participating in a regional vocational center, special education center, alternative education center, or academic year Governor’s School. The Virginia School for the Deaf and the Blind is exempt from the match requirement.

Grants will be awarded on a competitive basis, using criteria described later in this application.

School divisions applying for the grant must (1) select the security equipment from the approved list of equipment for which the grant is being requested, as well as the estimated costs to purchase and install the security equipment and (2) certify that it is the intent of the division to purchase the security equipment within six months of the grant award notification by the VDOE, or no later than March 1 each year.

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**Security equipment items eligible for funding, from this grant are listed below.**

 These grant funds may not be used for extended warranties or any professional service costs.Allowable security equipment may include the following equipment (and associated installation costs):

1. Voice and video internal communication systems.

2. Technology hardware equipment to support mass notifications systems.

3. Hurricane or Ballistic Security window film.

4. Motion detection systems.

5. Technology equipment and software to support security systems.

6. Classroom security door hardware.

7. Security door hardware or electronic card access systems for main entrance and other points of entry.

8. Visitor I.D. badging system.

9. Security scanning equipment.

10. Surveillance cameras (mounted on interior and exterior walls of school building).

11. Two-way radios.

12. Push to Talk wireless communications systems.

13. Security alarm systems.

14. Security panic systems.

15. Security lighting systems (mounted on interior or exterior walls of school building).

16. Uninterrupted power supply to support the security equipment (UPS).

17. Security Vestibules.

18. Gunshot Detection System.

**Instructions for Completing the School Security Equipment Grants Program Application**

**Contact Information**

For general questions on the School Security Equipment Grants Program or the application process, please contact the Office of Support Services at (804) 225-2037 or (804) 225-2035. You may also contact Vijay Ramnarain, Hunter Barnes or Ann Belanger at Vijay.Ramnarain@doe.virginia.gov, Hunter.Barnes@doe.virginia.gov, or Ann.Belanger@doe.virginia.gov.

The grant application process should be completed in the Security Equipment Grant Management (SEGM) application contained in the VDOE’s Single Sign-on for Web-based Systems (SSWS) portal.

**Competitive Application Criteria Points**

The school security equipment grants will be awarded on a competitive basis. The VDOE and the Virginia Department of Criminal Justice Services have developed the following criteria to be used when reviewing and scoring the grant applications to determine the eligible schools that will be awarded grants and the amount of funds to be awarded.

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**1. Maximum 10 points** allocated for new security equipment installed in schools with no video surveillance equipment currently.

* 10 points allocated for schools with no video surveillance equipment currently.
* 5 points allocated for schools with existing video surveillance equipment.

**2. Maximum 10 points** allocated if a previous school security audit recommended the Installation of the school security equipment requested in this application be installed in the school.

* 10 points allocated if the school security equipment requested in this application was recommended in a previous school security audit.
* 0 points allocated if school security equipment requested in this application was not recommended in a previous school security audit.

**3. Maximum 5 points** allocated for year the school was built**.**

* 5 points allocated for school buildings built prior to 1990.
* 0 points for school buildings built in 1990 or after.

**4. Maximum 15 points** allocated if this school has never received any grant funding.

* 15 points allocated if school never received any funding in previous years.
* 10 points allocated if the school received funding in one (1) previous year only.
* 5 points allocated if the school received funding in two (2) previous years.
* 0 points allocated if school was funded in three (3) or more previous years.

**5. Maximum of 10 points** allocated if the school does not have an Uninterrupted Power

Supply (UPS) to support security equipment.

* 10 points allocated if the school does not have an Uninterrupted Power Supply.
* 0 points allocated if the school does have an Uninterrupted Power Supply.

**6. Maximum 15 points** allocated for the Division Composite Index.

* 15 points allocated - Division Composite Index of .0000 - .2999.
* 10 points allocated - Division Composite Index of .3000 - .5999.
* 5 points allocated - Division Composite Index of .6000 - .8000.

**7. Maximum 15 points** allocated if the number of school-level incidents per 100 students

for the following offense categories as reported in the School Safety section of the 2017-

2018 School Report Card is at or above certain percentiles for all schools statewide:

“weapons offenses,” “offenses against student, staff, and persons,” and “property offenses.”

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* 15 points allocated - At or above the 75th percentile.
* 10 points allocated - At or above the 50th percentile but below the 75th percentile.

**8. Maximum of 15 points** allocated based upon the Institutional Poverty Level Report.

* 15 pointsallocatedif the school poverty level is 60% or greater.
* 10 points allocated if the school poverty levelis less than 60%.
* 5 pointsallocatedif the school poverty level isless than 30%.

**9. Maximum of 5 points** allocated if the school is an elementary school

* 5 points if the school is an elementary school.