# Superintendent’s Memo #096-19

[](http://www.doe.virginia.gov/administrators/index.shtml)  
**COMMONWEALTH of VIRGINIA   
Department of Education**

DATE: April 26, 2019

TO: Division Superintendents

FROM: James F. Lane, Ed.D., Superintendent of Public Instruction

## SUBJECT: 2019-2020 Identification of Title I Schools

To satisfy certain requirements of the *Elementary and Secondary Education Act of 1965*, as amended, the Virginia Department of Education must identify all Title I, Part A, schools in the Commonwealth of Virginia. The accurate reporting of Title I schools is critical when completing federal reporting requirements.

The Office of ESEA Programs annually requests that school divisions update the Title I status of their schools. The division Title I, Part A, Coordinator should complete the 2019-2020 Identification of Title I Schools form, Attachment A, and submit it by Friday, May 31, 2019, as a scanned attachment to [ESSA@doe.virginia.gov](mailto:ESSA@doe.virginia.gov).

If you have questions or need additional information about the identification of Title I schools, please contact Shyla Vesitis, Title I Coordinator, Office of ESEA Programs, at [Shyla.Vesitis@doe.virginia.gov](mailto:Shyla.Vesitis@doe.virginia.gov)  or (804) 225-3711.

JFL/sdv

### Attachment:

A. [2019-2020 Identification of Title I Schools (Word)](http://www.doe.virginia.gov/administrators/superintendents_memos/2019/096-19a.docx)